



CAREER OPPORTUNITY – Early Childhood Educator

Staffing Process Number: ACFN-2026-021

The Fort Chipewyan Community Daycare is seeking a qualified candidate for a **Permanent full-time Early Childhood Educator** position.

- One (1) full-time ECE roles; consisting of up to 5 days on, 2 days off, 8 hour days, and **40 hours per week**, with willingness to work variable shifts including evenings, weekends and holidays. The schedule may change from time to time to meet operational requirements.
- This is a local position to **Fort Chipewyan, AB.**

Interested? Email your cover letter and resume in confidence to HR@acfn.com

Closing date: September 21, 2026, by 5:00 p.m.

GENERAL RESPONSIBILITIES:

- Plan and deliver early childhood programs that support children's physical, cognitive, emotional, and social development.
- Lead engaging activities including storytelling, songs, art, Indigenous language or games, and physical play.
- Support children in developing healthy routines such as hygiene, eating, dressing, and toileting.
- Maintain a safe, nurturing, and high-quality learning environment.
- Guide positive behaviour using redirection and positive reinforcement.
- Build respectful relationships with children, families, coworkers, and community partners.
- Communicate daily with families and report incidents as required.
- Participate in staff meetings, professional development, and classroom organization.
- Perform other related duties as assigned.
- Note: Full position description available upon request.

JOB QUALIFICATIONS:

- Early Childhood Educator Certification (Level 1, 2, or 3). Candidates without certification must obtain Level 1 within six months of employment.
- First Aid/CPR is a requirement.
- Experience in early childhood education is considered an asset.
- Knowledge of program planning and childcare licensing regulations.
- Valid Class 5 Driver's Licence and access to reliable transportation.
- Vulnerable Sector Check required.
- Strong communication, interpersonal, and organizational skills.
- Dependable, reliable, and able to work independently and as part of a team.
- Ability to lift up to 50 lbs.

Mahsi chogh to all who apply, but only those selected for an interview will be contacted

Employment Equity is a factor in the selection process. Applicants are requested to include in their covering letter or résumé if they self-identify and are a member of the following group: Indigenous People (ACFN, MCFN, FMFN, etc., status or non-status, Inuit or Métis). Preference may be given Indigenous People.