



# ARE YOU READY FOR CHANGE?

ACFN offers growth, challenge and change.  
Come and serve our Nation for a rewarding career.

## EMPLOYMENT OPPORTUNITY – LEAD CARPENTER

**Staffing Process Number: ACFN-2025-025**

The Athabasca Chipewyan First Nation (ACFN) is seeking to fill one (1) full-time permanent Lead Carpenter role.

- One (1) full-time role; 8 hours per day, 40 hours per week, and ability to work evenings, weekends, and holidays, as required.
- This position is local to **Fort Chipewyan, AB.**

**Interested? Email your cover letter and resume in confidence to [HR@acfn.com](mailto:HR@acfn.com)**  
**Closing date: Open until a suitable candidate is found.**

### GENERAL RESPONSIBILITIES

- Assigning and explaining tasks to the project team.
- Adjust schedule as needed based on production realities.
- Coordinating with tenants and homeowners to establish project timelines and completion schedules.
- Creating and adjusting project schedules accordingly.
- Ensuring all construction materials required for projects are on the job site or on order.
- Supervising field carpenters, unskilled and semi-skilled workers, and subcontractors.
- Performing all carpentry duties required, including both rough and finish carpentry.
- Maintaining accurate records of all work done by the project team.
- NOTE: The complete position description is available upon request.

### QUALIFICATIONS

- High School Diploma or a GED; or completion of a carpentry apprenticeship program or a combination of education (grade 10), training and on-the-job work-related experience.
- Proven 3-5 years of experience in residential remodeling or construction.
- Sound knowledge of safety standards and procedures.
- Valid Class 5 driver's license, asset.
  - Clean 5-year Driver Abstract, not more than 30 days old.
- Ability to safely operate power tools.
- Must provide own basic tools.
- Ability to read blueprints.

Mahsi cho/Thank you to all who apply, however, only those selected for an interview will be contacted.

*Employment Equity is a factor in the selection process. Applicants are requested to include in their covering letter or résumé if they self-identify and are a member of the following group: Indigenous people (ACFN, MCFN, FFMN, etc., status or non-status, Inuit, or Métis). Preference may be given to Indigenous people.*

