



# JOIN OUR TEAM!

**WE OFFER A COMPETITIVE SALARY & EXCELLENT INCENTIVES**

## **EMPLOYMENT OPPORTUNITY**

### **Cashier**

Staffing Process Number – KTM-2025-003

The K'ai Tailé Market is seeking to fill one (1) full-time position of **Cashier**. This permanent role consists of 5 days on, 2 days off: 7.5-hour days, and 37.5 hours per week. Willingness to work variable shifts including evenings, weekends and holidays. The schedule may change from time to time to meet operational requirements. This role reports to the Front-End Supervisor. The Cashier is responsible for ringing up sales, collecting payment and providing appropriate change; and for counting the cash register, maintaining receipts and records. This is a position local to **Fort Chipewyan, AB.**, and the successful candidate is responsible for their own accommodation and transportation.

### **GENERAL RESPONSIBILITIES:**

- Greets customers and answers inquiries.
- Operates cash register; scans, scales and collects payment.
- Requests price checks.
- Process cash, debit and credit cards.
- Reconciles cash, receipts and records.
- Bags groceries.
- Recommends orders and internal pricing and inventory control.
- Product presentation and merchandising.
- Transport storage stock.
- Responsible for proper dating procedures.
- Reviews "First in and First Out" (FIFO) rotation rules.
- Assists with daily sales targets.
- Assists with delivery of outstanding products and services.
- Other duties as assigned.

### **JOB QUALIFICATIONS:**

- High School Diploma or a combination of education (Grade 10), training and experience is an asset.
- 1-2 years of supermarket or retail experience is an asset.
- Class 5 Driver's Licence is an asset.
- Microsoft computer skills (MSWord, Excel and Outlook).
- Excellent written and spoken communications skills.

- Thorough understanding of Health and Safety legislation, policies and practices.
- Approved Food Safety Certificate is required (two-day course.)
- Exceptional customer service skills with a talent for building customer loyalty.
- Strong organizational skills.
- Must be reliable and dependable.
- Ability to lift up to 50 lbs.
- Ability to work independently and as a team member.
- Willingness to work in a diverse workforce

Interested applicants are invited to drop off at the KTM Customer Service a covering letter and resume or to send via e-mail, quoting **Staffing Process Number: KTM-2025-003**, in confidence to: HR@acfn.com.

**Closing Date:** Resumes will be accepted until **January 27, 2025; by 5:00pm.**

*Mahsi chogh/Thank you to all who apply, however, only those selected for an interview will be contacted.*

*Employment Equity is a factor in the selection process. Applicants are requested to include in their covering letter or résumé if they self-identify and are a member of the following group: Indigenous people (ACFN, MCFN, FMFN, etc., status or non-status, Inuit or Métis). Preference may be given to Indigenous people.*

