September 18th, 2024
ACFN Land Code Development Committee
Meeting Minutes

Attendees:

ACFN Land Code Development Committee:
- Kerry Bauer
- Mona Piche
- Leslie Wiltzen
- Melanie Antoine

Regrets:
- Henry Marcel
- Julie Mercredi

DLRM:
- Lori Cyprien
- Dara Mahowich

LABRC:
- Joey Fulton

Meeting Agenda
- **Introduction**
- **History of Land Code**
- **Committee Roles and Responsibilities**
- **Lunch Break**
- **Finalization of TOR and Other Documents**
- **Next Steps**

Meeting Summary
Introduction
Lori opened the meeting with a prayer. Dara provided an overview of the agenda, which included:
- History of Land Code
- Committee Roles and Responsibilities
- Finalization of Terms of Reference (TOR)
- Introduction to the Land Use Plan

History of Land Code
Joey discussed the history of the land code and the framework agreement, accompanied by two videos: one featuring Austin Bear discussing the land code and another from Fort McKay titled "What is a Land Code."

Committee Roles and Responsibilities
Dara presented a PowerPoint on committee roles and responsibilities. The committee agreed to pick a section in the Land Use Plan to follow as they draft the first land code bylaw.

Lunch Break
A lunch break followed.

Finalization of TOR and Other Documents
The committee reviewed the Terms of Reference.

- Sections 1-5 were approved.
- Section 6: The coordinator acting as a proxy committee member was removed by quorum (4).
- Section 7 was approved.
- Section 8: It was agreed by quorum that a chairperson was unnecessary and removed.
- Section 9.1: Monthly meetings will be held on the 3rd Tuesday from 9 AM to 4 PM. Members must attend at least one in-person meeting annually.
- Section 9.2: The committee will hold a minimum of two community engagement sessions each year, one in January and one in June, with members required to attend only one session annually, primarily in Fort Chipewyan. An in-person committee meeting will be scheduled in January in Fort Chipewyan along with the first community engagement session.
- Section 10 was approved.

Lori was tasked with reviewing the oath of confidentiality and code of conduct. Dara will send these documents and the finalized TOR to the committee within two weeks of September 18th.

Next Steps
Joey presented a brief overview of the framework agreement and land code, along with a model land code template from the LABRC website.

Meeting Adjourned